



LEAGUE HANDBOOK AND RULES
SEASON 2024/25

**RACISM WILL NOT BE TOLERATED IN
NORTH EAST WALES FOOTBALL LEAGUE**



Football is a sport that is followed by all and should be an enjoyable experience for all whatever their racial or ethnical background.

If you see or hear racism at any level of Football, please report it to the nearest Club Official or Match Official

NORTH EAST WALES FOOTBALL LEAGUE

INFORMATION FOR CLUBS

Should COMET not be accessible, all home clubs MUST telephone or text the result of the match, within 30 minutes after the completion of all games, with the names and times of all goal scorers in the match of both teams (to the results number given below). It is important that the league has this information so that it can be forwarded to the press. Any club failing to adhere to this will be fined as per rule.

The instruction to the above is as follows

Results Telephone Number – 07961 281247

Please read the rule book carefully

If there are changes to your club information, then please ensure COMET is updated confirm this in writing as soon as possible to the League Manager and NEWFA General Secretary.

The HOME club secretary must confirm all fixtures with the Away club and Match Referee at Least three days prior to the date of the match in writing or by telephone. Failure to do so will incur a fine. See Appendix A

(Importantly: kick-off time, venue, colours and arrangements for after match hospitality)

If there is a clash of colours the HOME team must change.

Match officials match fees will be Premier Division Referee fee £35.00, Assistant Referees fee £20.00. Championship & Reserve Division Referee Fee £30.00. Veterans League £30.

This will include travelling expenses of 45p per and where possible, match officials will arrange to travel together at one expense.

Kick-off Times

Kick-off will be 1:45pm for all matches unless agreed with the League Manager.

Mid-Week Kick-off 6:30pm unless under Floodlights Kick-off 7:30pm

All teams must be confirmed on Comet 30 minutes before the scheduled kick off time.

NOTE.

Clubs are reminded that alcohol is strictly forbidden at all League & Cup matches and that Clubs are responsible for the behaviour of their players and supporters.

As confirmed to all clubs the league is looking to develop and expand, league structures are always subject to change each season, this will be depending on a number of factors. This include Promotions, relegations, licencing, requirements from tiers above, not this list is not exhaustive.

From 25/26 it's highly likely that the league will develop a Tier 6, the league positions from 24/35 season will be a factor when determining this structure of the league.

Sporting Events (Control of Alcohol etc.)

Act 1985

CHAPTER 57

Offences in connection with alcohol, containers etc. at sports grounds.

A person who has intoxicating liquor or an article to which this section applies in his possession at any time during the period of a designated sporting event when he is in any area of a designated sports ground from which the event may be directly viewed, or while entering or trying to enter a designated sports ground at any time during the period of a designated sporting event at that ground, is guilty of an offence.

Subsection (1)(a) above has effect subject to section 5A(1) of this Act.

A person who is drunk in a designated sports ground at any time during the period of a designated sporting event at that ground or is drunk while entering or trying to enter such a ground at any time during the period of a designated sporting event at that ground is guilty of an offence.

This section applies to any article capable of causing injury to a person struck by it, being— (a) a bottle, can or other portable container (including such an article when crushed or broken) which is for holding any drink, and is of a kind which, when empty, is normally discarded or returned to, or left to be recovered by, the supplier, or part of an article falling within paragraph (a) above; but does not apply to anything that is for holding any medicinal product (within the meaning of the Medicines Act 1968).

NORTH EAST WALES FOOTBALL LEAGUE.

League & Cup Rules.

1. Name & Constitution.

This amalgamation of Clubs shall be called the 'North East Wales Football League'. However, should the League be supported by a sponsor, then the name of the sponsor may be incorporated into the title of the League.

2. League Structure.

- 2.1 NEWFA will appoint a League Manager to run the League on behalf of the Association.
- 2.2 The League shall comprise of as many Divisions dependant on its membership, but no division shall contain more than 16 teams in each division. However, the League Manager shall have the power to decide on how many teams shall participate in each division and decide whether to establish as many Divisions so as to absorb Senior, Reserve & Junior Clubs from within the area. It shall not be permissible for one club to have TWO teams playing in the same Division.
- 2.3 The League Manager, in accordance with the Football Association of Wales' Pyramid Guideline and Regulations will determine the promotion and relegation of teams between the respective divisions.

3. Executive & Management Committee.

- 3.1 The League shall be governed by NEWFA Council and its agreed regulations.
- 3.2 The member clubs shall also elect ONE member from a club within the League, to represent the clubs on NEWFA. This is a 4-year term.
- 3.3 Each club is entitled to send no more than TWO representatives to League meetings one of whom MUST be the Club Secretary or Chairman. Only ONE representative will be allowed to vote. Any club failing to attend any League meeting without a written explanation to the League Manager will be fined as per NEWFA Standardisation of fines.

4. Auditors.

An auditor will be appointed annually by NEWFA Finance Officer.

5. Club Annual Subscriptions.

- 5.1 Clubs in membership of the League shall affiliate to NEWFA and enter all League competitions on COMET before the date of the NEWFA AGM.
- 5.2 A Club withdrawing from the League before the end of the Season shall forfeit its subscription and cup entrance fees. The League Manager shall investigate the matter and such Club may be fined a minimum sum of £50.00 for each non-fulfilment of fixture.

Should a Club withdraw from the League after being accepted at the League AGM and before completing its fixtures, the league will retain the clubs deposit.

5.3 Clubs shall also pay a sum of £100.00 by way of a deposit or guarantee that the club will duly perform and keep its full obligations to the League in accordance with the rules in force. All deposits shall be placed to the credit of each club in a separate deposit account and will be returned to any club upon full compliance of this rule.

6. League Manager Jurisdiction and Meetings.

6.1 The League Manager shall have jurisdiction over all matters, whether especially provided for in these rules or not, and shall have the power to appoint any Sub-Committee it may consider and may delegate all or any of its powers to any Sub-Committee. Any such delegation of power shall be duly minuted.

6.2 Minutes of the League meetings and any Sub-Committee meetings shall be taken by the League Manager.

6.3 Any infringement of the League rules shall be dealt with in such manner as the League Manager.

6.4 In the event of any voting at any league meeting being equal, the League Manager of such meeting shall have a casting (second) vote.

6.5 The League Manager shall give at least SEVEN (7) working days notification to Clubs and Members of the League by post or electronic mail of the date, venue and starting time of such meeting.

6.6 Any member club or player ordered by the League to provide a written response to a charge preferred by Discipline, or a protest, appeal, claim or complaint lodged with Discipline by a club or player, must do so within SEVEN (7) working days of the date of the letter from Discipline requesting the written response.

7. Fixtures.

7.1 All matches shall be arranged on a system to be decided upon by the League Manager, so as not to clash with the Conference dates of the Football Association of Wales and the North East Wales Football Association Cup Competitions.

7.2 Each club must play its full-strength team in all League & Cup matches or be dealt with by the League Manager in accordance with the League rules.

7.3 All matches shall be played under the Laws of the Game as per FA of Wales regulations and shall be of 90 minutes duration (45 minutes each way). Clubs shall not mutually agree to play a match in lieu of any League match.

7.4 Any match not completed may be ordered to stand as a completed match or replayed for the full period of 90 minutes as the League Manager may direct. In the event of a match being ordered to be replayed, the League Manager shall decide on how the expense of the replayed match is to be shared. In the event of play being stopped because of the weather, the match referee must wait a reasonable length of time (maximum 30 minutes) before deciding to abandon the match.

7.5 In the event that a match is abandoned for whatever reason, BOTH clubs must send a written report to the League Manager within TWO (2) working days as to why the match was abandoned. Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A

- 7.6 HOME clubs must confirm the game with their opponents no later than 3 days prior to the fixture. Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A
- 7.7 HOME clubs must also confirm the match with the appointed match official(s) no later than 3 days prior to the fixture. Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A unless a reasonable written explanation is given.
- 7.8 Postponed matches must always be sanctioned by the League Manager .
- 7.9 Kick-off times for matches throughout the season shall be determined by the League Manager.

Kick off times throughout the season shall be 1:45pm

Midweek matches will kick off at 6:30pm or 7:30pm (those with floodlights)

- 7.10 No Club shall be allowed to postpone a fixture with another club, unless it is to play a conference fixture in the FAW or NEWFA Cup Competitions, or in the event of TWO or more players being selected for a Representative game. In the event, the appropriate Club Secretary must give at least SEVEN (7) working days' notice in writing to the League Manager of full particulars and the inability to fulfil its League or Cup fixture so arranged by the League. No player under suspension shall be selected to represent the League.
- 7.11 Each Club will be allowed no more than **TWO** free dates per season providing the League Manager is given a minimum **42 days'** notice of such request, **in writing. Please note should a club be behind on fixtures no date requests will be sanctioned for after the end of December.**
- 7.12 The League Manager will endeavour to complete the League programme for all clubs by the last Saturday in April in each season.
- 7.13 Any Club failing to keep its engagement without rendering a reason deemed satisfactory by the League Manager may have THREE (3) points deducted from their playing record and shall be fined as per NEWFA standard fines in appendix A. Clubs failing to keep its engagement must forward such a report in writing to the League Manager within 48 hours of the scheduled match. Disappointed clubs may be awarded such compensation, as the League Manager may deem reasonable.
- 7.14 Clubs responsible for a late start, whether the match is completed or not, Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A
- 7.15 HOME clubs will provide such half-time refreshments, as is usual to the visiting team and Match officials. Clubs failing to comply with this rule will be fined as per standardisation of fines, see appendix A

9. Club Colours

- 9.1 Each Club in the League shall register its colours on COMET however, if any club(s) have at present, the same or similar colours, the HOME side shall, for any League and Cup fixture, adopt entirely different and distinctive colours to that of the Away club.
- 9.2 All Goalkeepers must adopt another colour that will distinguish him from those of the competing teams.

- 9.3 No player, including the goalkeeper, will be permitted to wear BLACK.
- 9.4 Players MUST wear the shirt numbers that corresponds with his number given on the COMET team sheet.
- 9.5 Clubs failing to comply with rules 9.1 to 9.4 inclusive will be fined as per standardisation of fines, see appendix A

Ground Criteria

- 10.1 Ground criteria is set by NEWFA – see appendix B or as per NEWFA website
- 10.1.1 Teams applying for promotion from Tier 5 to Tier 4 must do so by 31st December each season to the General Secretary of NEWFA
- 10.1.2 All clubs playing within Tier 4 must also apply for T4 Ground criteria by 31st December each season. Such application will still apply should the club be applying for Tier 3.
- 10.2 Each Club must take every precaution to ensure its ground is in a satisfactory playing condition at all times. Goal-nets and corner flags must be provided at all times. **The playing area must be as per the ground criteria for the Tier the club is participating in.** Clubs failing to comply with this rule inclusive will be fined as per standardisation of fines, see appendix A
- 10.3 Clubs seeking membership of the League shall have their grounds inspected by the NEWFA. Each Club accepted into membership of the League must have its registered League ground available for matches at all times, those matches being next in order of precedence to the competition under the auspices of the FA of Wales and NEWFA.
- 10.4 The grounds of all League clubs may be inspected at any time by order of the League Manager.
- 10.5 The HOME club must ensure that its changing rooms are available to the visiting team and match officials at least 45 minutes before the appointed kick-off time.

11. Champion Club

- 11.1 At the end of each seasons' competition, the club in each Division scoring the largest number of points shall be declared the champion club of that Division, three points being awarded for each game won and one point for each game drawn. Should two or more clubs be equal on points, the club having the best goal difference shall be the winners. In the event of the goal difference being equal, the club who scored the most goals shall be winners, if still equal then the Clubs shall play off at a neutral venue.
- 11.2 Promotion and Relegation will comprise of 2 (Two) Teams promoted and 2 (Two) Teams relegated. League Champions will automatically qualify for Promotion. All subject to ground criteria.
- 11.2.1 A club would be eligible to apply for a vacant position in writing to the General Secretary of NEWFA by Match 31st. Any club applying for a T4 licence will be deemed for a vacant position.
- 11.2.2 Acceptance of vacant positions would only be granted at the discretion of NEWFA. The league manager will determine the numbers in each division at the start of each season.

Each Division shall have no more than 16 clubs, the league structure will be reviewed by the league manager each season.

- 11.3 The League Champions and Runners Up will be presented with 18 mementoes each from the funds of the League.

12. Match administration

- 12.1 Removed.
- 12.2 Any club found guilty of either falsifying or submitting an incorrect team sheet via COMET will be liable to a fine as per standardisation of fines – appendix A
- 12.3 All teams must FULLY complete the Team Sheet on COMET including recording of club staff and first aid.
- 12.4 The HOME club must telephone or text the result of their match on the day to the League within 30 minutes after the final whistle should COMET be down or no signal available. Failure to do clubs will be liable to a fine as per standardisation of fines – appendix A
- 12.5 ALL Clubs must complete the online Referee Report form. Clubs failing to comply will be liable to a fine as per standardisation of fines – appendix A. link to document <https://forms.gle/ajejVVy1KBUxh5h97>
- 12.6 All teams must be confirmed on Comet 30 minutes before kick off, Only persons named as substitutes or coaching/technical staff can be in the technical area.

13 Referee Payment

- 13.1 Clubs must pay the standard Referee fee and travel expenses to the Referee on match day, preferably prior to the game. Referee's expenses will be equalised at the end of each season, this will be based on the information input on the referee's form, teams are reminded that referee's expenses must be recorded accurately.
- 13.2 Referee Fees including travel for all Cup matches (apart from the final) to be equally shared between both clubs.

14. Player(s) Registration & Transfers.

- 14.1 All Registrations should be completed via COMET and will come under Football Association of Wales COMET regulations.
- 14.2 A player aged fifteen years of age at the commencement of the season will not be permitted register/PLAY for a senior club/Team until he has obtained the age of 16 in accordance with the criteria as currently determined by the Football Association of Wales.
- 14.3 Any club playing an ineligible player or players will be dealt with by the discipline procedures. The Discipline panel may at its discretion, order a match to be replayed.

14.4 All players must be contract or non-contract players. The Football Association of Wales rules will apply to the signing and transfer of contract players. They will be registered via COMET and Transfers will be via the FAW COMET system.

14.5 A bona-fide player of a club is one who has signed the appropriate Registration form and who has been registered and confirmed by FAW COMET before 5:30pm on the day immediately preceding the game.

It is the responsibility of each club at all times to ensure that players have been properly registered with the FAW COMET system prior to playing in any arranged fixture subject to the Leagues' Rules.

Football Association of Wales COMET system must be used at all times when transferring players from all other Leagues.

14.6 After the last Thursday in March of each season, registrations and transfers will not be permitted.

14.7 A Club may use FIVE substitutes, with the following

- i. may use a maximum of five substitutes.
- ii. has a maximum of three substitutions opportunities in open play
- iii. may additionally make substitutions at half-time (Includes ET) – could use 2 at this point
- iv. in the event of ET each team would have one additional opportunity to make a substitution in open play from any of the 5 unused names substitutes
- v. where both teams make a substitution at the same time, this will count as one substitution opportunity for each team.

14.8 Any Club or players offering or receiving any inducement to, or for, another club to win, draw or lose a match shall be guilty of serious misconduct and will be dealt with as the North East Wales FA shall decide.

15. League Rules

15.1 The League Manager shall have the power to deal with any matter or any infringement of the League rules not provided for under these rules and to decide the appropriate penalty for any offences not dealt with specifically under these rules.

15.2 Any alteration of or addition to these rules, shall be made, at the NEWFA AGM

15.3 All correspondence to the League both verbally and in writing from the Clubs must be from the Club Secretary to the League Manager

15.4 The same proceedings shall apply to the AGM, save, that all suggested alterations must reach the League Manager, on or before the 31st day of January in each year.

16. Annual General Meeting.

The Annual Meeting of the League shall be held during the month of July. The AGM will be included in the NEWFA AGM.

17. Annual Statement of Accounts & General Payment of Accounts.

17.1 The Annual Report and Balance Sheet, duly audited, shall be forwarded to each club, at least SEVEN (7) working days before the date of the Annual Meeting.

18. Admission to grounds.

18.1 All members and officials of the League Manager shall have free access to any part of the ground, during any League or Cup game.

19. Misconduct, Charges, Protest & Appeals.

19.1 All protests, appeals, claims or complaints must be submitted in writing to Discipline and be accompanied with a fee of £50.00 that will be forfeited in the event of a protest, appeal, claim or complaint not being upheld. All such matters relating to a particular match must be within 48 hours of the match in question (Sundays and Bank Holidays excluded) together with the appropriate fee. All protests, appeals, claims or complaints will not be accepted either verbally or they must be submitted in writing.

19.2 All questions regarding eligibility, qualification of players or interpretation of the rules of the League shall be decided by the League Manager.

19.3 If dissatisfied with any decision given by the League Manager or sanctioned by discipline procedures, a club or player shall have the right of appeal to the General Secretary of North East Wales Football Association. Any such appeal must be lodged within SEVEN (7) working days as of the earlier (a) the decision being announced at the time of the hearing/meeting or (b) the date of the correspondence containing the decision. All appeals must be accompanied with the appropriate fee as set out under NEWFA and be made payable to the NEWFA.

21. Player Suspension due to Bad Disciplinary Record.

21.1 The League Manager shall have the right to report any Club as to the conduct of its players and/or spectators to North East Wales FA on the conduct in question.

21.2 On field sanctions are covered in FAW Disciplinary Procedures. Can be found on NEWFA website under club admin – see attached, [DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES \(newfa.co.uk\)](#)

22. Failure to pay fines and/or reply to correspondence.

Any club that is fined for breach of the rules must pay the said fine within a period of 21 days from the date of the letter informing them of the fine. A club failing to reply to other written correspondence from the Leagues' League Manager/General Secretary within 7 business days. Clubs failing to comply will be liable to a fine as per standardisation of fines – appendix A.

22.1 Clubs/Club Officials who are in monetary debt to the league or, are responsible for such monetary debt, will not be allowed to participate in any aspect of football within the jurisdiction of the North East Wales Football League until such debt is honoured in full and, to the satisfaction of the league's League Manager'. Clubs failing to comply will be liable to a fine as per standardisation of fines – appendix A.

23. Guarantee for the safe custody of League Trophies.

- 23.1 A guarantee for the safe custody of any cup won by a club shall be given, by the club winning the same and such guarantee shall be a personal one of such members of the Clubs Committee as shall be in office at the time the Cup was won. In the event of such guarantee not having been given, then such shall be implied, under these rules, as being binding, against such Committee members in the following amounts; for loss or damage to such Cup or Cups for the loss up to of £300.00; for damage to, the same such amount, as will thoroughly repair and make good such damage.
- 23.2 Clubs are strictly prohibited from placing any inscription upon the Cup or Cups they may hold under a very severe penalty assessed under the foregoing rule, or the sum of £100.00, whichever the League Manager may decide.
- 23.3 All trophies belonging to the League must be returned to the Chairman or League Manager by not later than the 1st March in every year. Failure to comply with this date will result in a fine of £50.

24. Club Minutes and account records.

Each club in membership shall keep minutes giving a true record of all resolutions adopted by its members and decisions arrived at by the Club Committee and shall also keep account records showing in detail the items of income and expenditure. The League Manager shall reserve the power to call at any time, provided 7 working days is given, upon a club to produce before the Committee, any books, letters, documents or any other material evidence the Committee may require to examine.

25. Playing Season

- 25.1 The NEWFA shall determine annually the date when the playing season commences and will indicate the length of the season. These dates are to be conveyed via the North East Wales Football Association to all clubs on the season's first fixture list.

NORTH EAST WALES FOOTBALL LEAGUE – CUP RULES.

The North East Wales Football League shall have the following Cup

1. Competitions

- (a) A Cup Competition solely for each Division of the League in which each team in membership thereof shall compete automatically upon receipt of entry fee.
- (b) A League Cup Competition for all Non-Reserve Teams in membership.
- (c) A League Cup Competition for all Reserve Teams in membership
- (d) The League may run an auxiliary cup competition in which clubs in membership may enter, but not compulsory.

2. The entire control and management of the Competitions shall be vested in the League Manager. These rules apply to all North East Wales League Cup Competitions. Should any of the Cup Competitions be sponsored, then the Sponsors' name may be incorporated into the title/name of the particular Cup Competition. The Competition shall be confined to clubs in

membership of the North East Wales Football League and all players must be non-contract, subject to approval of North East Wales FA.

- 3 The entrance fee shall be determined by the league manager each season.
- 4 A player is ineligible play in the Reserve league cup competition if he has played in in more than 6 League games for a clubs first team at tier 5 or above.
- 5 Removed June 2024.
6. In accordance with the F A of Wales, only players aged 16 or older are allowed to play in this Leagues' Cup Competition, which for the purpose of clarification is regarded as an 'adult league' by the FAW.
7. In the case of any player being found ineligible, the Club playing him shall be adjudged to have lost the match and may incur a fine following discipline procedure.
8. All protests, appeals, claims and complaints must be submitted in writing the League NEWFA Discipline within 48 hours of the match (Sundays and Bank Holidays excluded). A fee of £50.00 must accompany all protests; if it is found on enquiry that a protest is frivolous, the Club lodging the protest, in addition to forfeiting the protest fee,
9. The League Manager for each game shall fix the conference dates.
10. In the case of abandoned or replayed matches, only those players who were eligible on the original Conference date shall be allowed to play.
11. If at any time and because of circumstances beyond the control of the League Manager, it is found not possible to play or an abandoned match within four weeks of the original Conference date, players registered before 5.30pm on the day immediately preceding the date of their replayed fixture will be eligible to play.
12. After TWO postponed matches of a Cup match, the Club drawn out first shall forfeit ground advantage at the discretion of the League Manager.
13. Any Club failing to play on the day appointed by the League will be adjudged to have lost the match, by three goals and fined £50.00 unless a satisfactory explanation is given to the League Manager.
14. All competing Clubs shall go into the draw for the first round of all Cups. Byes shall be drawn at the discretion of NEWFA.
15. Games up to and including Quarter Final, the duration of Cup matches shall be 90 minutes (45 minutes each way). If the scores remain level at full time, then a decision must be obtained by the taking of penalties in accordance with the FA of Wales rules.

For Semi-final and Final extra time will be played 15 mins each way, followed by taking of penalties if the score remains equal.
- 16 In line with FAW rules, Clubs may
 - i. may use a maximum of five substitutes.
 - ii. has a maximum of three substitutions opportunities in open play

- iii. may additionally make substitutions at half-time (Includes ET) – could use 2 at this point
- iv. in the event of ET each team would have one additional opportunity to make a substitution in open play from any of the 5 unused names substitutes
- v. where both teams make a substitution at the same time, this will count as one substitution opportunity for each team.

17. Dates for Semi-Final ties are to be determined by the League Manager. Venues are to be determined by the first team drawn out of the ballot. Dates and venues for all final ties are to be determined by the League Manager.

18. In all Final ties, the Leagues' League Manager will provide the match footballs.

Referees (and Assistant Referees where appointed) shall be appointed by the League Manager up to and including the Semi-Finals and Shall be paid a fee and travelling expenses in accordance with the scale approved by the NEWFA. The full amount payable shall be split between both teams who play in the fixture.

In Final ties, the match officials shall receive a memento in lieu of the match fee. They shall also be entitled to claim travelling expenses in accordance with the scale approved by the NEWFA.

The Mike Beech Memorial Competition Rules – Not in use as Tier 4/5 clubs.

1. The cup shall be called the "Mike Beech Memorial Trophy" or such name as a Sponsor may require. The Competition will be played in accordance with the IFAB Laws of the Game. This competition will be run at the discretion of the league manager.

Said Trophy will be played for across the two divisions within NEWFL, namely the Premier division and the Championship division.(or change to as determined by the league manager)
2. The entire control and management of the Competitions shall be vested in the League Manager. The Competition shall be confined to clubs in membership of the North East Wales Football League and all players must be non-contract, subject to approval of North East Wales FA.
- 3 The entrance fee shall be set by the league manager each season.
- 4 The members of each team may be changed during the series of matches, but no individuals shall play for more than one competing team during the season, and he must be a registered player (in accordance with League and FAW Rules) of the Club with which he proposes to play before 5.00pm on the day immediately preceding the game.
- ~~5 A player shall not be allowed to play in the same Cup competition for TWO different clubs.~~
6. In accordance with the F A of Wales, only players who are at least 16 years' old are allowed to play in this Leagues' Cup Competition, which for the purpose of clarification is regarded as an 'adult league' by the FAW.

7. In the case of any player being found ineligible, the Club playing him shall be adjudged to have lost the match and may incur a fine following discipline procedure.
8. All protests, appeals, claims and complaints must be submitted in writing the League NEWFA Discipline within 48 hours of the match (Sundays and Bank Holidays excluded). A fee of £50.00 must accompany all protests; if it is found on enquiry that a protest is frivolous, the Club lodging the protest, in addition to forfeiting the protest fee.
9. The League Manager for each game shall fix the conference dates.
10. In the case of abandoned or replayed matches, only those players who were eligible on the original Conference date shall be allowed to play.
11. After TWO postponed matches of a Cup match, the Club drawn out first shall forfeit ground advantage at the discretion of the League Manager.
12. Any Club failing to play on the day appointed by the League will be adjudged to have lost the match, by three goals and fined £50.00 unless a satisfactory explanation is given to the League Manager.
13. All competing Clubs shall go into the draw to decide the group stages and thereafter each round of the trophy. Byes shall be drawn at the discretion of NEWFA.

Group stages will be determined by way of seed. Tier 4 then Tier 5 which will then continue in that order until all Teams are placed.
14. During the group stages, a point system will determine a team position within the group. A win shall receive 3 points, a draw shall receive 1 point each and a loss nil points. Further into the competition, results will be graded as a win or loss.

Should any team at the end of group fixtures be on the same points, position will be determined using goal difference.
15. Games up to and including Quarter Final, the duration of Cup matches shall be 90 minutes (45 minutes each way). If the scores remain level at full time, then a decision must be obtained by the taking of penalties in accordance with the FA of Wales rules.

For Semi-final and Final extra time will be played 15 mins each way, followed by taking of penalties if the score remains equal.

 - (a) The competing teams shall number 11 players each.
 - (b) Each player shall wear the distinctive colours of the Club of which they are a playing member, and the shirts shall be numbered individually.
 - (c) A Club may use FIVE substitutes, with the following:
 - i. may use a maximum of five substitutes.
 - ii. has a maximum of three substitutions opportunities in open play
 - iii. may additionally make substitutions at half-time (Includes ET) – could use 2 at this point

- iv. in the event of ET each team would have one additional opportunity to make a substitution in open play from any of the 5 unused names substitutes
- v. where both teams make a substitution at the same time, this will count as one substitution opportunity for each team.
- (d) Details of both teams and the substitutes shall be given to the Referee via COMET 30 minutes before the match starts.
- (f) In all ties if both Clubs have similar colours then the Home team must change its colours.
- (g) In the Semi-Final & Final the first drawn team is deemed to be the home team.
- (h) In the event of such Clubs not agreeing upon the colours then the League will decide.
- 16. The League Manager shall fix dates for the completion of ties. Any match not completed for whatever reason may be ordered to stand as a completed match or replayed as the League Manager may direct. Clubs must not mutually agree to play a match in lieu of a Cup-tie.
- 17. Dates for Semi-Final ties are to be determined by the League Manager. Venues are to be determined by the first team drawn out of the ballot. Dates and venues for all final ties are to be determined by the League Manager.
- 18. In all Final ties, the Leagues' League Manager will provide the match footballs.
Referees (and Assistant Referees where appointed) shall be appointed by the League Manager up to and including the Semi-Finals and Shall be paid a fee and travelling expenses in accordance with the scale approved by the NEWFA. The full amount payable shall be split between both teams who play in the fixture.

In Final ties, three Match Officials Shall be Appointed by the League Manager. The match officials shall receive a memento in lieu of the match fee. They shall also be entitled to claim travelling expenses in accordance with the scale approved by the NEWFA.

Veterans football:

Shall be played as per the league/cup rules with the following exceptions.

A veteran is defined as a Club which during any relevant Playing Season only plays Association Football in matches organised exclusively for persons over thirty-five (35) years of age.

(i) For this Competition rolling substitutes are permitted.

(ii) Two players aged 30-35 may be named in the squad, but only 1 player may be on the field of play at any one time. *NB: COMET will not monitor this, it is up to clubs to manage.*

Appendix A

No	ITEM	Age Group	Adults
1	Not attending AGM/League Meetings	ALL	£20.00
2	Clubs failing to attend two League meetings	Adults Juniors/Mini	£50.00 plus written reason for non-attendance. £10.00 per missed meeting
3	Protest's claims and complaints /appeal fee	Adults Juniors/Mini	£50.00 which is refundable if case is won £25.00 which is refundable if case is won. Appeals £50.00.
4	Playing ineligible Player in league (per game)	Adults Juniors/Mini	Min £50.00 & 3pts deducted. (Match potentially replayed) Min £25.00 & may have 3pts deducted.
5	Playing ineligible Player in cup competition (per game)	Adults Juniors/Mini	Min £50.00 & match handed to opposition. Min £25.00 and withdrawn from competition.
6	Failing to fulfil a fixture (unsatisfactory reason)	ALL	Min of £100 and may have 3 pts deducted.
7	Failure to advise League Manager/Fixture Secretary when game postponed by Referee	ALL	Min £10.00.
8	Failing to fulfil a Cup fixture (unsatisfactory reason)	Adults Juniors/Mini	Min £50.00 and withdrawn from competition. Min £25.00 and withdrawn from competition.
9	Failure to act in the event of a postponement plus club to refund match official and visiting club	ALL	Min £25.00 and club to refund match official & visiting club If a cup game – withdrawn from cup and all cup rules updated.
10	Abandonment of game (fault of team)	ALL	Comes under NEWFA.
11	Failure to provide report following abandonment of a game	ALL	Comes under NEWFA.
12	Failure to send Referee Assessment form within 48 hours of game	ALL	£20.00
13	Failing to confirm game with match Referee	ALL	Within 3 days of game and £20.00.
14	Failing to confirm game with opposition	ALL	Within 3 days of game and £20.00.
15	Failing to attend a Commission after confirming attendance	ALL	Min £50.00.
16	Bringing the League into disrepute	ALL	Min £25.00.
17	Invoices not paid within 21 days of receipt	ALL	£25 and TEAM suspension until paid, should be across NEWFA.
18	Failure to respond to League correspondence	ALL	£20.00 across all leagues.
19	Deposit for Cup/Trophy	ALL	Max £300.00 fee if cups are returned damaged, inscribed, defaced or are lost.
20	If Cup/Trophy isn't returned on time	ALL	£50.00.

21	Failure to adhere to rule re standing behind goal	Juniors/Mini	£20.00
22	Failure to provide buffer zones /Barriers/Rope Off pitch	Adults Juniors/Mini	Min £50.00. £25.00
23	All clubs must provide in writing a satisfactory explanation if any of their teams have not fulfilled all their league fixtures, within 7 days of the end of the season. Any club not providing either an explanation and or non-satisfactory explanation will be invited to attend a discipline commission.	Juniors/Mini	Min £50.00 for each game not completed. Cup
24	Failure to provide suitable Match Balls	ALL	Min £20.00.
25	Fail to telephone match results	ALL	In the event of COMET being offline for any reason, min £20.00.
26	Late KO	ALL	£15.00.
27	Failing to confirm Team Sheets	ALL	£20.00
28	Not completing Team Sheet correctly	ALL	£20.00
29	Not completing Sportsmanship form	WDJFL	£20.00
30	Fail to provide Assistant Referee Flag	ALL	£10.00
31	Failing to appoint a Referee's Steward for Home League games	Juniors/Mini	£20.00
32	Steward not wearing Hi-Viz Jacket	Juniors/Mini	£20.00
33	Reporting forms incomplete (per team)	ALL	£20.00
34	Not paying the Referee on match day	Adults Juniors/Mini	Min £25.00. £10.00
35	Failure to inform NEWFA of Club Secretary change	ALL	£20.00.
36	Failure to provide HT refreshments	Adults	As per ground criteria.
37	Not registering team colours with league	Adults	£25.00.
38	Clubs not meeting ground criteria	Adults	Min £25.00.
39	Clubs playing whilst suspended	ALL	Min £50.00.
40	Failure to advise League when resigning at the end of the season	Adults	Lose deposit plus fine for each unfulfilled fixture where applicable.
41	Teams found not using League Merchandise	NEWJYFL	£20.00